

You can study along with work from anywhere in the world



SGVU SURESH
GYAN VIHAR
UNIVERSITY
CENTRE FOR DISTANCE AND ONLINE EDUCATION



designing future

About Suresh Gyan Vihar University Distance Education (SGVU-DE)

The Suresh Gyan Vihar University - Distance Education (SGVU-DE) is established in the year 2012 to serve aspirant students who could not enter regular colleges for higher education. Today owing to the quality of educational programmes offered and the degree awarded on par with the regular mode.

The eternal quest for knowledge that shall enlighten us and free us from all biases, preoccupations, fixations, obsessions and unhealthy concerns, should be the one and only objective of human civilization. Suresh Gyan Vihar University became the first and only state-private university in Rajasthan to be awarded NAAC “A” grade. NAAC council is the foremost agency of quality assurance devised by the Government of India and the “A” grade is a sign of ethics, quality and innovation to the utmost level. Within 10 years of being awarded University status by the Rajasthan Government, this feat is like no other. It is due to the consistent effort of ensuring quality and ethics in our delivery that the institute is not only regarded as one of the top universities of Rajasthan but one of the best in the country. Based in Jaipur, it is also one of the only few research-driven Universities in Rajasthan.

There is a great demand for the programmes offered by Suresh Gyan Vihar University - Distance Education (SGVU-DE) around the country. SGVU-DE offers in UG & PG programmes viz., BA, BCom, BBA, BCA, MA, MCom, MBA.

- Comprehensive Courses meeting the industry requirements
- Curriculum is reviewed periodically incorporating the current trends
- Developed and designed by seasoned academicians and senior corporate executives
- Application oriented multi-disciplinary approach towards learning



Member, Association of
Indian Universities



University Grands
Commission Approved



A-Grade Accredited
with NAAC



AICTE
Approved

Recognitions

Suresh GyanVihar University is incorporated by Government of Rajasthan Act 2008 (Act no 16 of 2008) and established through an extraordinary gazette notification on 21 April 2008. The University is entitled to conduct various courses at UG, PG and Doctoral level in the disciplines described in schedule II of the Act.

Distance Education Bureau (DEB) Approved

The joint committee of UGC-AICTE-DEB, New Delhi has recognized SGVU-DE for imparting distance education.

AIU Member

Association of Indian Universities acts as an Inter-university organisation. This organisation facilitates communication and serves as the bureau of information to share different activities of the university in the field of education, sports, allied areas and more. With the registration in the year 1967, AIU acquired its legal status as a society under the Societies Registration Act. Suresh Gyan Vihar University is the member of AIU. To check the list of AIU members, click here

UGC Approved

University Grant Commission has released the approval for the establishment of the University and is empowered to award degrees as specified by the UGC U/S 22 of UGC Act 1956 through its notification no. F.9-38/2008(CPP-I) dated 1 April 2009. Under the guidelines for private university regulation 2003, UGC has constituted an expert committee to assess the University. The report of the committee was considered by the commission in its 467th meeting and approves the report of the UGC expert committee in respect of the University (F.NO.9-38/2008(CPP-I/PU) dated 17 February 2010.

AICTE Approved

Besides the fact, that Suresh GyanVihar University is running several programmes approved by AICTE, kindly note that as per the AICTE notification (advertisement no. UB/04(03)/2010) University does not require prior approval of AICTE to commence a new department or course and programme in technical education. For conducting technical courses approval of AICTE is not necessary, however, Universities have obligation to conform to the standards and norms laid down by the AICTE (reference Hon'ble Supreme court of India for the interpretation of the provisions of the AICTE Act in the matter of Bharathidasan University vs. AICTE and others).

Distance MBA now eligible for all Central/ State Govt.& Private Jobs

The Distance Learning Division in the Ministry of Human Resource Development receives a number of queries from the general public seeking clarifications in respect of recognition of academic qualifications acquired through distance mode and their acceptance for the purpose of employment in Central/State Government service.

Central Government, as an Employer, had made its position clear in respect of academic qualifications; acquired through distance mode of education; for the purpose of employment under vide Gazette Notification No.44 dated March 1, 1995. The Gazette Notification referred to above is equally applicable to the qualifications acquired from private as well as public institutions/universities.

Admissions

BA

Semester 1 Hindi Language/General English Environment Studies Elective Subjects from Domain Buckets	Semester 4 Communication Skills Elective Subjects from Domain Buckets
Semester 2 Hindi Language/General English Human Values and Professional Ethics Elective Subjects from Domain Buckets	Semester 5 Employability Skills - I Elective Subjects from Domain Buckets
Semester 3 Basics of Computers Elective Subjects from Domain Buckets	Semester 6 Employability Skills - II Elective Subjects from Domain Buckets

Student to Select 3 Domain Buckets in First Year (Example: History , Economics and Political Science). Student will study 1 subject from each selected domain in all semesters of the program

BA History		BA Economics	
Sem	Subjects	Sem	Subjects
1	History of India (From the Beginning Up to 1200 A.D.)	1	Micro Economic Theory
2	History Of Rajasthan (From Earliest Times To 1956 A.D)	2	Indian Economy
3	History of Medieval India (C 1200-1761 AD)	3	Introductory Macro Economics
4	Main Trends in the Cultural History of India	4	Elements of statistics and Mathematics
5	History of Modern India (1761-1971 AD)	5	Introduction To International Trade
6	History of Modern World (1500-2000 AD)	6	Application of Mathematics in Economics

BA English Literature		BA Public Amination	
Sem	Subjects	Sem	Subjects
1	Poetry and Drama-I	1	Elements of Public Administration
2	Prose and Fiction-I	2	Public Administration in India
3	Poetry and Drama-II	3	Administrative Institutions in India
4	Prose and Fiction-II	4	State Administration in India
5	Poetry and Drama-III	5	Comparative Administrative Systems
6	Prose and Fiction-III	6	Local Administration

BA Hindi Literature		BA Geography	
Sem	Subjects	Sem	Subjects
1	आदिकालऔरभक्तिकाल	1	Physical Geography
2	कहानीऔरगद्यकीअन्यविधाएँ	2	Geography of Rajasthan
3	रीतिकाल	3	Resources Geography
4	नाटकएवंएकांकी	4	Human Geography
5	आधुनिककाव्य	5	World Regional Geography
6	निबंध, उपन्यासऔरकाव्यशास्त्र	6	Geography of India

BA Philosophy		BA Sociology	
Sem	Subjects	Sem	Subjects
1	Indian Philosophy	1	Introduction to sociology
2	History of Western Philosophy	2	Society in India
3	Logic (Western)	3	Social Research Methods
4	Ethics (Indian and Western)	4	Sociology of Village
5	Philosophy of Religion	5	Sociology Thought
6	Samkhya Yoga	6	Introducing sub sociology

BA Political Science		BA Psychology	
Sem	Subjects	Sem	Subjects
1	Foundations of Political Science	1	Basic Psychological Processes
2	Representative Indian Political Thinkers	2	Social Psychology
3	Selected Political System	3	Abnormal Psychology
4	Indian Political System	4	Psychological Statistics
5	Representative Western Political Thinkers	5	Positive Psychology
6	International Relations	6	Psychological Testing and Assessment

Fee for BA

BA (3 Yrs)	Course Fee (Yly)	Exam Fee (Yly)	Total Fee
Course Fee (Yly)	Rs: 11000	Rs: 3000	Rs: 14000

BCom

Semester 1

Hindi Language/General English
Environment Studies
Corporate and Financial Accounting
Entrepreneurship and Small Business Management
Business Economics

Semester 2

Hindi Language/General English
Human Values and Professional Ethics
Business Statistics
Business Law
Indian Banking and Financial System

Semester 3

Basics of Computers
Income Tax Practice
Cost Accounting
Company Law & Secretarial Management
Organizational Behaviour

Semester 4

Communication Skills
Management
Economics Environment in Rajasthan
Element of Financial Management
Advanced Accountancy

Semester 5

Accounting & Business Statistic
Functional Management
Rural Development & Cooperation
Industrial Laws
Elective 1

Semester 6

Cost and Management Audit
Goods and Services Tax
Advertising & Sales Management
International Finance
Elective 2

Elective 1 (Student can choose any one of the following subjects)

Insurance
Business Budgeting
Public Economics

Elective 2 (Student can choose any one of the following subjects)

Auditing and Management Accounting
Advance Cost Accounting
Direct Tax

Eligibility: 12th Pass

Fee for BCom

BCom (3 Yrs)	Course Fee (Yly)	Adm Fee	Exam Fee (Yly)	Total Fee
Course Fee (Yly)	Rs: 13000	Rs: 300	Rs: 3000	Rs: 16300

BBA

Semester 1

Business Communication Skills
Business Mathematics
Introduction to Computers
Principle of Management

Semester 2

Business Environment
Business Economics
Introduction to Financial Accounts
Organisational Behaviour

Semester 3

Cost Accounting I
Foundation Of Human Skills
Human Resource Management
Principles Of Marketing

Semester 4

Business Statistics
Financial Management
Management Information Systems
Production & Operation Management

Semester 5

Enterprise Resource Planning
Elements of Company Law
Business Entrepreneurship
International Economics

Semester 6

E-Commerce
Project Work
Business Regulatory Framework
Business Administration

Eligibility: 12th Pass

Fee for BBA

BBA (3 Yrs)	Course Fee (Yly)	Adm Fee	Exam Fee (Yly)	Total Fee
Course Fee (Yly)	Rs:13000	Rs: 300	Rs: 3000	Rs: 16300

MA - Sociology

The motive of the program M.A. (Sociology) is to improve human wellbeing towards:

- An attempt in providing assistance in our country's unity
- Provide insights into solving social problems and challenges
- Understanding the Social Structure aimed at research along with a statistical approach for well being M.A.(Sociology) would provide a sense of understanding to a social worker towards achieving a systematic way of studying the forms of social organizations and its patterns within the social life.

Objective:

- To impart a comprehensive knowledge with society as a perspective for improving social life. Demonstrate competency in Social Environment for unity in country.
- To demonstrate an understanding of importance and relevance of multicultural & diversity issues in social environment.

Curriculum:

Semester 1

Foundation of Sociology
Methods of Sociological Research
Indian Society-1
Rural Sociology

Semester 2

Development of Sociological Thoughts-1
Sociological Theory-1
Indian Society-II
Criminology

Semester 3

Development of Sociological Thoughts-II
Family, Marriage and Kinship
Sociology of Development
Gender and Society

Semester 4

Sociology in India
Sociological Theory-II
Urban Sociology
Social Stratification and Social Change

Eligibility: Any Degree from Recognized University

Fee for MA Sociology:

MA (2 Yrs)	Course Fee (Yly)	Adm Fee	Exam Fee (Yly)	Total Fee
Course Fee (Yly)	Rs: 11000	Rs: 300	Rs: 3000	Rs: 14300

MA - History

MA History has been designed for learners to acquaint students with the past and present of India and the world. The program would enable the learners with critical understanding of Indian society, economy, polity and culture through historical perspective.

Objective:

- To provide the student a critical understanding of developments in historiography
- To stimulate intellectual curiosity and research attitude in the students
- To introduce the various Indian and foreign traditions of history writing
- To provide the student with awareness of current political debates

Curriculum:

Semester 1

History Of Ancient India
World In The Twentieth Century, Part -1
Evolution of Indian Society and Thought, Part -1
Women in Indian Society: Modern India

Semester 2

Evolution of Indian Society and Thought, Part -2
World In The Twentieth Century, Part -2
History of Major Revolution (1789-1949 AD)
History of Political Thoughts

Semester 3

Historical Tourism In India
Political and Administrative Institutions of Medieval India
Art, Architecture and Archeology of Medieval India
Historians of Medieval India

Semester 4

Economic History of Modern India
Gandhian Thought
Social History of Modern India
Thinkers of Modern India

Eligibility: Any Degree from Recognized University

Fee for MA History:

MA (2 Yrs)	Course Fee (Yly)	Adm Fee	Exam Fee (Yly)	Total Fee
Course Fee (Yly)	Rs: 11000	Rs: 300	Rs: 3000	Rs: 14300

MA - Economics

The development of the new generation economist in line with the dynamic business world is of prime importance. The program would provide the students the skill sets necessary to critically evaluate and solve economic aspects in line for development of the Indian economic policies.

Objective:

- To impart the understanding of economic development in line with the Indian context.
- To provide the understanding of development theories and concepts
- To provide the understanding of international economy in sync with the Indian economic practices

Curriculum:

Semester 1

Introduction to Micro Economics
Indian Economy
Introduction to Macro Economics
Economy, State and Society

Semester 3

Mathematical Economics
Public Finance
International Economics
Statistical Methods for Economics

Semester 2

Advanced Macro Economics
Money banking and Financial Systems
Advanced Micro Economics
History of Economic Thoughts

Semester 4

International Economic Environment
Contemporary Economic Issues
Development and Growth Economics
Industrial and Labor Economics

Eligibility: Any Degree from Recognized University

Fee for MA Economics:

MA (2 Yrs)	Course Fee (Yly)	Adm Fee	Exam Fee (Yly)	Total Fee
Course Fee (Yly)	Rs: 11000	Rs: 300	Rs: 3000	Rs: 14300

MA - Political Science

MA Political Science has been designed for learners to acquaint the understanding of Indian Government, Political Systems, Political Philosophy. Students would be able to understand Indian Constitution, International Relations and the Indian Administrative process.

Objective:

- To enable the understanding within student and help them gain knowledge in the various political concepts, related theories, and their relevance in present political systems.
- To stimulate intellectual curiosity and research attitude in the students. The students will logically apply their knowledge in the understanding of the nature of political system, form of government and the relevance of empirical theories for a sound working of government.
- To provide the student with awareness of current political debates

Curriculum:

Semester 1

Fundamental Concept of Political Science
Indian Political Thought - Ancient and Medieval
Western Political Thought - Ancient and Medieval
History of Constitutional Development in India

Semester 3

Indian Constitutional System
Comparative Political Institutions
International Politics (Post 1991)
Gender, Governance and Politics

Semester 2

Indian Political Thought - Modern
Western political Thought ? Modern
Theories of International Politics
Electoral Politics and Reforms in Indian

Semester 4

Government and Politics in India
Contemporary Political Theory
Theory and Practice of Public Administration
Gender and Law in India

Eligibility: Any Degree from Recognized University

Fee for MA Political Science :

MA (2 Yrs)	Course Fee (Yly)	Adm Fee	Exam Fee (Yly)	Total Fee
Course Fee (Yly)	Rs: 11000	Rs: 300	Rs: 3000	Rs: 14300

MA - Psychology

MA in Psychology through distance mode provides students with knowledge about human behavior-related studies such as the study of personality, health, human development, cognitive development, psychomotor development, social behavior, cognitive aspects, etc during which the students will learn all the things which have been impacted by a person's behavior. which will qualify them to identify the behavioral, psychological and emotional issues and solve them. The main motive is to impart theoretical and conceptual knowledge in basic and applied areas of Psychology and also provides an awareness of the deeper and advanced features of Psychology as a field while also the course helps the students to understand the professional characteristics of the course.

In general, those who are interested in this program, individuals who enjoy working with people, want to enhance their knowledge and implement it in their respective fields and career. This program provides a deeper understanding of human behavior with empirical evidence. Learning from this course enhances professional and also personal development.

The curriculum of distance MA is framed to provide in-depth knowledge about human Psychology to the students so that they can identify the psychological, emotional, and behavioral issues to solve those efficiently.

Objective:

- To understand the nuances of human behavior with primary aspects like describe, explain, predict and change behavior.
- To assist the society and harness the human behavior for betterment of life by acquiring the necessary skillsets.

Curriculum:

Semester 1

Advanced General Psychology I
Developmental Psychology I
Personality Theories
Research Methodology
School Counselling

Semester 2

Indian Political Thought - Modern
Western political Thought ? Modern
Theories of International Politics
Electoral Politics and Reforms in Indian

Semester 3

Indian Constitutional System
Comparative Political Institutions
International Politics (Post 1991)
Gender, Governance and Politics

Semester 4

Government and Politics in India
Contemporary Political Theory
Theory and Practice of Public Administration
Gender and Law in India

Eligibility: Any Degree from Recognized University

Fee for MA Psychology :

MA (2 Yrs)	Course Fee (Yly)	Adm Fee	Exam Fee (Yly)	Total Fee
Course Fee (Yly)	Rs: 11000	Rs: 300	Rs: 3000	Rs: 14300

MCom

Master of Commerce programme focuses in-depth study of theory which comprise of accountance, commerce, economics apart from entrepreneurial development. MCom enables learners to develop acumen towards commerce and thereby get thorough understanding towards entrepreneurship. This programme helps learners to acquire necessary skills towards the business environment which play crucial module in modern business. M.Com is a base for the purpose of higher research studies. They can avail wide employment opportunities and employability skills in the field of Commerce and Industry.

Objective:

- To impart a comprehensive knowledge in Commerce to the students in a pragmatic
- To be a strapping pedestal to key-in and fetch an assortment of job opportunities in the Public and Private Sectors.
- To craft Accounting, Finance, Tax and Management experts through captivating professional and cerebral associations.

Curriculum:

Semester 1

Management Concepts and Organizational Behavior
Managerial Economics
Advanced Statistics
Marketing Management

Semester 2

Accounting for Managerial Decisions
Strategic Management
Business Environment
Corporate Governance

Semester 3

Advanced Financial management
Advertising and sales Management
Entrepreneurship Development
IT and E commerce

Semester 4

Service Marketing
International Business Environment
Corporate Accounting
Operations Management

Eligibility: Bachelor's Degree in Commerce, B.Com.(CA), BCS, B.Com.(CS), BBM, BBA, B.Com.(CS&CA) from a Recognized University

Fee for MCom :

MCom (2 Yrs)	Course Fee (Yly)	Adm Fee	Exam Fee (Yly)	Total Fee
Course Fee (Yly)	Rs: 13000	Rs: 300	Rs: 3000	Rs: 16300

MBA (5 Normal & 18 Super Specialisations)

	Course Fee (Yly)	Exam Fee (Yly)	Total Fee
Human Resource Management	Rs: 26000	Rs: 3000	Rs: 29000
Marketing			
Finance			
Production & Operation Management			
Financial Planning & Analysis			
International Marketing	Rs: 37000	Total Fee	Rs: 40000
Hospital Management			
Information Technology			
Business Analytics & Intelligence		Exam Fee (Yly)	Rs: 3000
Branding & Advertising			
Project Leadership Management			
Banking Management			
E-commerce Marketing & Management			
Mass Communication			
Digital Marketing		Course Fee (Yly)	Rs: 37000
Risk Management			
Business Leadership			
Strategic Management			
Entrepreneurship			
Media & Entertainment Management			
Foreign Trade & Global Business Management			
Investment Banking & Wealth Management			
Supply Chain Management			

Eligibility: Minimum 50% marks in Graduation or Graduation less than 50 % with 2 year of minimum experience is required. Duration Minimum- 2 years Maximum- 4 years

About the Program

In MBA program, the University offers additional certification options certified through university Knowledge Partners, as per detail below. The student has to select any one of the option with the MBA program:

MBA MAX: Life Skills

Under MBA MAX option it has built-in Life Skills module that not only takes care of these basic skills but also enhances students Teamwork and Leadership Skills in order to make you thorough and effective professional.

MBA PLUS: PGP Certification

In this option, a student will have an opportunity to earn two certifications from two different institutions. For a Career in India, an MBA from a "NAAC A" University helps while for a Global Career an PGP – Strategic Management from EMAS, Russia will accelerate the career.

Registration Process

Candidates may apply for admission online, gain information regarding admission procedure, call our counsellors or chat with us.

The prospective students are required to submit the admission form duly filled up and signed by them along with the mandatory documents and the applicable fees required for admission process.

Mandatory Documents for Admission

Duly filled Admission Form (Name should exactly as it is mentioned on 10th Std Mark Sheet)

Student Signature on Admission Form has to match with ID Card Submitted

Self Attested Photocopy of Degree Certificate (for MBA/MCA Programmes)

Self Attested Photocopy of All year/All Semester Mark sheets (for MBA/MCA Programmes)

Self Attested Photocopy of 10th Std. Mark sheet & Certificate (For All Programmes)

Self Attested Photocopy of 12th Std. Mark sheet & Certificate (For All Programmes)

Passport size color Photo-3 copies/or Soft Copy

Photocopy of Govt. Photo ID Proof (e.g. PAN card, Voter's ID, Aadhaar Card, Driving License, Passport etc.)

In Case of Name Change, need Name Change document

Fees as per the university policy. Cheque/DD/Online Payment Receipt.

In case of Installments Post Dated Cheques are mandatory to be submitted at time of admission)

Letter of Undertaking, if Required (as per case requirement and norms of university)

For further details, please visit the website www.sgvu.edu.in

Important Note

The eligibility criteria for every program is clearly mentioned on our website under the programs. The student should ensure that they satisfy the eligibility norms for the program they wish to enrol.

The candidate has to ensure that their education / qualifying degree has been issued from a recognized university/board only. It should be recognized by regulatory authority of Government of India.

The name mentioned on 10th Std Mark Sheet has to match the name mentioned on the degree certificate / degree mark sheets in case of MBA/MCA admissions.

The name mentioned on admission form should be exactly the same as it is mentioned on 10th Std. Mark Sheet.

In case of name change / deferred name (10th Std and Degree Certificate or Mark sheet) a name change document/affidavit has to be submitted to the university for processing.

Submission of documents and payments to university is subject to eligibility criteria as per the guideline of the university.

The admission would be processed as per the information provided by the student and in case of any discrepancy in the same, the university would have the right to cancel the admission and the fees paid would be forfeited.

Upon receipt of all the documents with applicable fees the documents are scrutinized by the course administrators. It is then forwarded to the enrolment department for final verification and processing the admission for generation of enrolment number.

The student support are then initiated and study material is dispatched within 21 working days from date of generation of enrolment number and not from date of document/fees submission to the university. The timeline taken by courier company for delivery time may be additional to the above timelines.

Provisional Admission

The students would be provided with reference numbers initially and would be guided by the provisional admission policy as mentioned below:

The students would receive the acknowledgement letter with reference number along with study material and login credentials of the learning management system, while the enrollment number would be communicated to the students on their registered email id. This would be subject to fees clearances in university account.

While applying for the course, the prospective student should ensure that they are eligible for admission to respective program as per the guidelines of the university.

Based on eligibility criteria and after scrutiny of documents, an enrollment number would be generated by the university enrollment department and only then a student would then be a registered student of the university.

The student under provisional category who have received the reference / provisional numbers would not be allowed to appear for exams till they are confirmed enrolled. For special cases based on reference numbers, in case the students are allowed for appearing in exams then their results would be kept on hold till they have satisfied their eligibility norms and this would happen only after the enrollment number has been issued by the university. It is the students responsibility to submit all required documents on time after they have applied for SGVU distance education program.

Submission of application form, documents and fees does not entitle the student to be considered as a registered student of the university.

For pending documents, if any which the enrollment team requires, it would be communicated to the students by the support team.

Admission Policy

- All the information regarding eligibility norms and mandatory documents required and registration is available on this website.
- The candidate has to ensure that their education / qualifying degree has been issued from a recognized university only.
- At the time of online registration the candidates have to scan and send all their relevant documents as mentioned in registration process on this website.
- The admission would be processed as per the information provided by the student and if at any stage, it is found that a candidate has furnished any wrong or misleading information, his/her candidature will be cancelled immediately. In any such case, no claim for refund of any type will be entertained.
- The student should ensure that they satisfy the eligibility norms for the program they wish to enrol. Submission of documents and payments to university is subject to eligibility criteria as per the guideline of the university.
- The candidate must deposit the fee on the date of counseling itself failing which his/her admission shall stand cancelled.
- The student has the options as mentioned above for selecting the fees payment plan at the time of admission only.
- In case of deferred/installment payments as mentioned above, postdated cheques should be accompanied with the admission form.
- Upon receipt of complete set of mandatory documents and applicable fees, the University enrollment team would then verify all the documents with respective fees.
- The enrollment number would be generated within 21 working days after receipt of complete set of documents and applicable fees. In standard conditions the student should receive the enrollment number and study material dispatch intimation within 21 working days after submission of all mandatory documents & applicable fees. (Courier delivery timelines additional at actuals)
- The admission will be treated as enrolled only after Enrollment / Registration Number has been generated by University subject to provisional or confirmed enrollment.
- University reserves the right to change the program structure, course curriculum, eligibility norms and course conduction pattern and revise fees at any point of time.
- The prospective student should check their eligibility before enrollment and there would be no refund of any registration or part fees payment done to the university before enrollment

Course Conduction:

The student would be provided with the hard copy of books/study material along with the login credentials of the Learning management system (LMS) for accessing the courses online.

The LMS would have semester wise buckets for subjects of the respective programs as enrolled.

The prospective student should check their eligibility before enrollment and there would be no refund of any registration or part fees payment done to the university before enrollment

Every subject would have 3 activities for the students to complete as follows-

1. Access to Chapter Wise E-Book
2. Access to Chapter Wise Study Guide
3. Access to Chapter Wise Practise Test

Assignments:

After completing the above activities the student would get access to the subject wise assignments.

The students have been provided with Assignment Response Sheet along with their study material.

Students should submit 2 hard copies written assignments per subject in the assignment response sheet one month before the exams.

The questionnaire for the assignments would be provided to students.

The student should score 40% in every assignment to pass in respective assignment.

Assignment marks are considered in the final mark sheet generated by the university and assignment would have 30 percent weightage for the same while exams would have 70% weightage for final score card.

Examination:

Examinations are tentatively conducted between 15th – 30th January and July. The time table details would be communicated to students in advance.

The student can give backlog examination for previous semester if any, in the next exam cycle or with the fresh subjects of the subsequent semester as per university guidelines.

To know about passing criteria please refer examination guidelines.

Students should be present at the allotted exam center along with ID Card /Photo Id 15 minutes before the exam starts.

Second Attempt Examination Fees (Per Subject): Indian Student INR 300.

Examination Fees are non-transferable and non-refundable.

Students who have past due payments or any pending document as required by the university will not be allowed to give their examinations.

Eligibility for Exam:

1. No fees should be due before the examination
2. Completion of Assignments for all the subject with passing score as per the assignment deadline above.
3. It would be student's responsibility to check the website for any new notifications made by the university.
4. The students would need to submit their semester based assignments through Learning Management System as per above dates as one of the eligibility criteria for exam purpose.
5. There are 2 assignments per subject and the scores for both assignments would be taken as per date above while computing the results for forth coming exams.
6. The concerned students who have got their Enrollment number (Example - SGVU45DXXXXXXX) would be eligible to to appear for the said exams subject to examination eligibility check based on the qualifying exam timeline status.
7. Every student is registered under provisional category, till the time university does not generate the confirmed enrollment number like SGVU45DXXXXXXX. In case any of the provisionally enrolled student is allowed to appear for the exams, the university has the right to hold the result for the said student till all the documents are not submitted for confirmed admission purpose as required by the university. The rights for admission as per eligibility criteria at the discretion of the university.

Exam Exceptions

There will be no exam exceptions at all for students.

Exam Results:

The results would be declared within 3 months from date of examination is conducted.

Project Guidelines

For programs with project work students are required to submit a soft copy of the project

The project should be industry related topic selection & finalization will be done by the institute

For project guidelines, please email: support@sgvu.edu.in

The project should be done by the student and must be original. Plagiarism will not be accepted.

Mark Sheets & Certification

Once the student completes all the mandated assignments, examinations and projects (if applicable) the final mark sheet and certificate would be dispatched by the university.

The semester wise mark sheet would be issued by the university within 3 months from date of conduction of exams.

All pending payments/dues need to be cleared by the student, before the certification.

The student has to apply for certification once he/she has completed the full course wherein the student have to re-submit the mandatory documents like degree certificate/mark sheets etc of the qualifying exam which student had submitted at time of admission.

UGC Order to conduct Distance & Online mode Programmes:

www.ugc.ac.in/deb



UNIVERSITY GRANTS COMMISSION
DISTANCE EDUCATION BUREAU
35-FEROZE SHAH ROAD
NEW DELHI-110 001

Speed Post

F. No.21-54/2020(DEB-III)

05 AUG 2021 August, 2021

The Registrar,
Suresh Gyan Vihar University,
Mahal, Jagatpura,
Rajasthan,
Jaipur-302017

Sub:-Commission decision on the appeal submitted by the HEI under Regulation 6 of Part II of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 for offering programmes in Open and Distance Learning mode from academic year 2020-21, session beginning July, 2021 (Revised as November, 2021) to 2025-2026 (Upto January, 2026 only) - regarding

Sir/Madam,

This is in continuation to the Commission Order of even number dated 12.03.2021 wherein the details of recognition status were communicated to **Suresh Gyan Vihar University, Jaipur, Rajasthan.**

2. As per the provisions under Regulation 6 of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020, the Higher Educational Institution had been provided an opportunity to submit an appeal along with requisite fee and documentary evidence for the programmes not recognised as per the UGC letter cited in above para, if any, within 30 days from the date of the communication of assessment sheet as mentioned in the said UGC letter.
3. The appeal alongwith documents submitted by the **Suresh Gyan Vihar University, Rajasthan, Jaipur** have been placed before duly constituted Standing Appellate Committee in the virtual meeting held on **01/07/2021**. The Standing Appellate Committee based on the appeal submitted alongwith documentary evidences, interaction with HEIs representatives and the provisions of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020; made recommendations for consideration of the Competent Authority/Commission.
4. Based on the recommendations of Standing Appellate Committee and its approval by Competent Authority/Commission, I am directed to issue this Order, thereby communicating the decision, on the appeal submitted by HEI for offering programmes in **Open and Distance Learning mode** from academic year 2020-21 session beginning **July, 2021 (Revised as November, 2021) to 2025-2026 (Upto January, 2026 only)**, by the **Suresh Gyan Vihar University, Rajasthan, Jaipur** as detailed in point no. 5 below. The assessment sheet duly

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approved by Competent Authority has already been communicated to the Higher Educational Institution through UGC-DEB portal on 09.07.2021.

5. **Programme-wise recognition status based on appeal: (*)**

(i) **Reversal of earlier decision:**

S. No.	Name of the ODL Programmes	Period of Recognition
1.	BACHELOR OF Business Administration (General Management)	Academic session beginning July, 2021 (Revised as November, 2021) to 2025-2026 (Upto January, 2026 only)
2.	BACHELOR OF ARTS (COMBINATION OF 3 SUBJECTS)	
3.	BACHELOR OF Commerce	

(ii) **Appeal disposed off for the following programme(s):**

S. No.	Name of the ODL Programme	Reason(s)
1.	Master of Business Administration (Electives: Marketing, HR, Finance, IT, Operations, Health Care)	Approval of regulatory body not submitted

(*) **The assessment sheet duly approved by Competent Authority has already been communicated to the Higher Educational Institution through UGC-DEB portal on 09.07.2021.**


6. For the programmes recognized in 5(i) above, the Higher Educational Institution shall comply with all the provisions of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 while offering the programmes in Open and Distance Learning mode. Some specific provisions for compliance have been mentioned in **Annexure-1**.
7. As stipulated under Sub-Regulation 7 of Regulations 5 of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020
"No Higher Educational Institution shall offer any Open and Distance Learning Programme and/or Online Programme and admit learners thereto unless it has been granted recognition by the Commission and admission shall not be made in anticipation of the recognition".
8. In the event of any Higher Educational Institution found offering programmes in Open and Distance Learning mode and/or Online mode without recognition of the Commission or in violation to any of the provisions of these regulations and guidelines or orders made there under, the Commission shall take actions as per Regulations 7 of Part-II of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

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9. The application stands closed and the HEI needs to apply afresh as and when UGC invites application for recognition of ODL programmes.
10. The decision of the Commission shall be final and binding on the Higher Educational Institution.

Yours faithfully,


(Dr. Dinesh Chand)
Education Officer

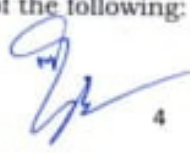

Copy to:

1. The Secretary, Higher Education, Government of Rajasthan, Department of College Education Block- IV, Dr. S. Radhakrishnan, Shiksha Sanku, Jawahar Lal Nehru Marg, Jaipur- 302025 (Rajasthan) with a request to ensure that HEI adheres to all the provisions of the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.
2. The Member Secretary, All India Council of Technical Education, Nelson Mandela, Marg, New Delhi-110067.
3. The Joint Secretary (Open & Distance/Online Learning), Ministry of Education, Govt. of India, Shastri Bhawan, New Delhi - 110 001.
4. The Vice Chancellor, Suresh Gyan Vihar University, Mahal, Jagatpura, Rajasthan, Jaipur-302017.
5. The Joint Secretary, CPP-I/PU Bureau, UGC, Bahadur Shah Zafar Marg, New Delhi - 110 002
6. Guard file.



(M.S. Joshi)
Section Officer

Specific Provisions for Compliance

- 1) The Higher Educational Institution shall comply to all the terms and conditions mentioned in the Affidavit **15.10.2020** duly notarized and signed by Sh. Madhusudan Sharma, Registrar submitted to the Commission vide letter dated **05.11.2020**
- 2) Intake capacity under Open and Distance Learning mode for a programme under science discipline
 - For Dual Mode University: Intake shall not be more than three times of the approved intake in conventional mode.
 - For Open University: Learning enrolment will commensurate with the capacity of the Learner Support Centres to provide lab facilities to the admitted learners.
- 3) The Higher Educational Institution shall scrupulously abide by all the terms and conditions of faculty and staff requirements for offering ODL/ (Online programmes as mentioned in University Grants Commission Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.
- 4) The total deployment of work force and other support at study or Learner Support Centres in Open and Distance Learning mode shall be as mentioned in Regulations.
- 5) Higher Educational Institution shall conduct proctored examination as under:
 - For ODL Programmes: Examination through pen-paper or online or computer based testing within Territorial Jurisdiction, in the examination centre as condition laid down in Regulations.
 - For Online Programmes: Examinations either using technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination and in conformity with any other norms for such examination as may be laid down by the Commission
- 6) Higher Educational Institution offering programmes in Open and Distance Learning mode shall ensure that a Learner Support Centre is established as per Regulations and it also fulfill following conditions as under:
 - Learner Support Centre defined under these regulations shall not be the Learner Support Centre for more than two Higher Educational Institutions at a time to offer programmes in ODL mode.
 - Private University established under the State Act shall be eligible to offer programmes under Open and Distance Learning mode through its Head Quarters; not through any Learner Support Centre.
 - Learner Support Centre will not be set up under a franchisee agreement in any case
- 7) Higher Educational Institution offering programme in ODL mode and Online mode shall prepare Self Learning Material as per **Annexure-VI** and **Annexure-VII** taking into consideration of the following:

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- At least 60 percent of Self Learning Materials shall be developed by the in-house faculty of the HEI
 - Remaining percent of the materials can be sourced from available resources such as other HEIs, Open Educational Resources (OER) and SWAYAM.
- 8) Higher Educational Institution shall adhere to the weightage for different components of assessments for Open and Distance Learning mode and Online mode as under:
- Continuous or formative assessment (in semester): Maximum 30 per cent.
 - Summative assessment (end semester examination or term end examination): Minimum 70 per cent.
- 9) Higher Educational Institution shall ensure that the faculty members shown for each programme are one 'full time dedicated basis' with designation as per the requirement detailed in **Annexure-IV** of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and no faculty member of LSC/other institution has been shown as faculty of the Higher Education Institution.


(Dr. Dinesh Chand)
Education Officer